

CITY OF LAKESITE
9201 Rocky Point Road
Lakesite, Tn 37379

Hrs: Mon-Thur 9:00 am-2:00 pm
Fridays until Noon
Ph 423-842-2533 Fax 842-8110

SIGN PERMIT APPLICATION

Please Print Clearly or Type	Contract Value (Cost of Sign & Installation): \$		Fee Adjustment: \$	Approved by
	PROPERTY ADDRESS-NUMBER, STREET NAME, SUITE NUMBER, ZIP CODE			
	State Tax Map Number	Property Zone	Previous Permit Number (for temp. permits only)	
	Ownership Private _____ Public (Government) _____			
	NAME	MAILING ADDRESS	Telephone Number	
Property Owner				
Tenant				
Contractor	Contractor Name	Contractor Address	Contractor Phone Number	
	State of TN License No.			

SIGN DESCRIPTIONS		
Type of Work	Sign _____	Demo _____
Number of Sign Faces: _____		
Angle between faces: _____		
Is angle between sign faces more than 60 degrees? Yes _____ No _____		
Sign Length: _____ x Width: _____ = _____ square feet		
Height from ground to top of sign: _____ ft		
Least setback from Right of Way _____ ft _____ in		
Copy: _____		
Waiver? Yes _____ No _____		
Variance Granted? Yes _____ No _____		
Date Granted _____		

DESCRIPTION	FEE
Administration Fee	\$40.00
Plan Review Fee	
Temporary Sign	\$20.00
Attached Sign (non electric)	
Attached Sign (electric)	
Freestanding Sign	\$125.00
Projecting Sign	
Subdivision Sign	
Billboard/Off Premise Sign	\$100.00
Illuminated Sign	
Installation (\$1000 or less)	
Installation (\$1001-\$2000)	
-based on contract value	
Installation (per \$1000 over \$2000)	
Electric Fee (25 sq ft or less)	
Electric Fee (per ft over 25 sq ft)	
Electric Fee Non-UL listed/labeled	
Demolition	
Re-Inspection Fee	\$50.00
Failure to Obtain Permit	double
-Double the fee	
TOTAL PERMIT FEES	

Using the box below, sketch the location of the sign on the property with dimensions.

The undersigned does hereby declare that the statements contained in this document are true and correct to the best of his/her knowledge and belief.

This document becomes the valid permit when signed for or by the Building Official.

Place a check mark next to the type of sign you are applying for			
Permanent	Incident	Projecting	Attached
Special Event	Mansard	On-Premise	Detached
Awning	Marquise	Off-Premise	Balloon
Canopy	Electric Lighted	Temporary	Flag
Construction	Non-Electric	Reader Board	Wall
Freestanding	Message Center	Portable	Subdivision
Temporary Sign Permit for _____ 15 days _____ 30 days			

Signature of Owner or Agent _____ Date _____

Building Official _____ Date _____